

## Getting Started with the Macworld Digital Image Library

To begin using the Macworld Digital Image Library, double-click the icon that corresponds to the Web browser you prefer using. We have provided icons for Netscape and for Internet Explorer.

Double-click one of these icons to open the Library in your favorite browser.



If you use Netscape, double-click "Digital Images with Netscape". If you use Internet Explorer, double-click "Digital Images with IE". If you use another browser, such as OmniWeb or Opera, open your browser, then select File > Open and choose either of the files above.

## Viewing the Images

To go back to a page you recently viewed or to return from the large view of an image, click your browser's Back button.

## Using the Navigation Frame

Click a vendor name on the left side of the screen to browse to that company's graphics.

## Returning to the Main Page

At any time you can return to the Main page of the guide, by clicking the Main button at the bottom of your browser window.

## Netscape Refresh

To have the best user interface experience when using Netscape and the Digital Image Library, open the Digital Image Library, set the size of your browser window, then click Reload once (or select Reload from the View menu.) After doing this, Netscape will render the style sheets properly through the Digital Image Library.

## Using the Images

The clip art, photos, and other digital material included on the disc may be used royalty-free for any personal, non-business use. If you would like to use images for business web sites or publications, please contact the individual suppliers for more information.

In general, clip art and stock photos are relatively inexpensive. Most vendors charge amounts that vary with the size and resolution of the file. For example, a 20KB, 72dpi digital image might cost \$25 for unlimited, unrestricted use. Some vendors charge flat-rates for unlimited downloads during certain periods of time. You will find more information on each vendor's page, or you can click the Web Launch button on a vendor's page to browse to their web site for more information.

## Quitting the Macworld Digital Image Library

When you have finished using the Macworld Digital Image Library, you can do one of three things to close it. First, you can simply type a new URL or choose a new bookmark to browse to another web page. Second, you can close the Macworld Digital Image Library browser window. Third, you can quit your browser by pressing Command-Q.

## Learning More about Your Mac

To get more information about products designed for the Mac and features and tips about using your Mac, click the Macworld logo in the upper right corner of the window to open the Macworld.com web site.

## Copying an Image to Your Document

Depending on what clips you want to use, there are a couple of different ways that you can add clips to your documents. Note, of course, that the application you are trying to paste the graphic in must support graphic formats. If you have problems, you may need to convert the graphic format first, then import the graphic.

To use a clipart image on this disc:

1. Find the image you want by browsing through the ClipArt pages.
2. Once you have found the image you want, click the download button. If the original image is in a format that your browser can read, the full-sized image will appear in your browser. If this is the case, skip down to Copying an Image From the Browser.
3. The download button will place a copy of the original, full-sized file in your normal downloads folder.
4. Use your application to open the file from your downloads folder, or skip down to Importing a Graphic File.

## Importing a Graphic File

Often, the graphic that you want to include in a document is saved as a file on your Mac's hard drive. Many applications (Microsoft Word, for example) provide a feature for importing a file. The method below, however, should work for any application that supports image files.

To import a graphic file:

1. Using GraphicConverter (a shareware tool you can find in the tools section of this disc), open the graphic file you want to use.
2. Once the image is open in GraphicConverter, select Select All from the Edit menu.
3. Select Copy from the Edit menu, then open or switch to the document in which you want to paste the graphic.
4. Once the document is open, select Paste from the Edit menu, then move the graphic where you want it in your document.

## Copying an Image From the Browser

Very often it is easiest just to copy an image from a browser, then paste it into your document. Every browser that supports images lets you easily copy graphics.

To copy a graphic in your browser:

1. Find the image you want by browsing through the ClipArt pages.
2. Once you have found the image you want, click the clipart thumbnail image to load its full-sized version. If you want to use the small image, skip to the next step without clicking the thumbnail.
3. Click the image and hold the mouse down till a menu appears. Browsers have different names for their menu items, but the menu option you want should say something like "Copy this Image" or "Copy Image".